

Report name

Committee, [Click here to type item number]

Committee:

Date:

Title:

Author:

Agenda Item

[?]

Item for
decision?

Summary

Recommendations

Background Papers

Impact

Communication/Consultation	
Community Safety	
Equalities	
Finance	
Human Rights	
Legal implications	
Sustainability	
Ward-specific impacts	
Workforce/Workplace	

Situation

Author:

Version Date:

Report name

Committee, [Click here to type item number]

Risk Analysis

Risks to be scored by –

- Likelihood - 1 = Little or no likelihood
2 = Some likelihood – action may be necessary
3 = Significant likelihood – action required
4 = Near certainty – immediate action required

- Impact - 1 = Little or no impact
2 = Some impact – action may be necessary
3 = Significant impact – action required
4 = Catastrophic effect – immediate action required

and to include a brief explanation of how the likelihood and the impact has been assessed

Risk	Likelihood score & explanation	Impact score & explanation	Risk Score (Likelihood x Impact)	Mitigating actions

The average risk score for this report is which is above / below the Authority's risk appetite of 6

Author:

2/Item 6 appendix 1
Page 2

Version Date: